

Meeting Minutes
City of Sammamish Finance Committee
Thursday, July 21, 2016 – 9:00 a.m.
Executive Briefing Room - Sammamish City Hall

Called to Order:

Committee Kathy Huckabay called the meeting to order at 9:00 a.m.

Committee Members Present: Kathy Huckabay (Chair)
Tom Hornish
Tom Odell

Committee Members Absent: none

Staff Present: Aaron Antin, Finance Director
Chris Gianini, Deputy Finance Director
Steve Leniszewski, Public Works Director
Cheryl Paston, Deputy Public Works Director

Others Present: Mary Wictor, Citizen
David Gowing, Citizen

Public Comment:

Mary Wictor spoke about the city's responsibility to fund stormwater capital projects on public and private property. Kathy asked Mary to send her an e-mail with Mary's speaking notes from the meeting.

Approval of Meeting Minutes:

No comments or corrections were noted. The meeting minutes from July 7, 2016 were approved.

Policy Discussion - Private Property Surface Water Management:

Cheryl distributed sample policy language from Kenmore, Bellevue, and Shoreline for the committee's review. Discussion followed about the pros and cons of the three policies as they related to Sammamish. The committee requested that staff come up with a draft policy for discussion at the next Finance Committee meeting and that the draft policy be sent to them prior to the meeting.

Cheryl distributed a flowchart of the Local Improvement District funding process. Discussion followed on the feasibility of an LID for the Tamarack neighborhood.

Interim Surface Water Management Rate Increase Discussion:

The committee discussed increasing surface water management rates prior to the completion of a rate study in 2017 to build up funding for capital projects. Staff suggested another source of funding would be to increase the system development charge. The committee asked for a proposal for increasing surface water management rates and/or system development charges to be discussed at the next Finance Committee meeting.

Pre-approval of Council Travel by the Finance Committee:

The travel policy was amended in late 2015 to require Council pre-approval of Council travel following concerns voiced by the State auditor. Timing of the approval requirements in the amended policy can be difficult. Policy changes to streamline compliance will be discussed with the Accounting Manager.

Next Meeting:

Thursday, August 25, 2016, 9:00 to 10:00 a.m.

Future Meeting Topics

- Policy discussion - private property Surface Water Management
- Surface Water Management rates and system development charges
- Travel policy

Meeting Adjournment:

The meeting adjourned at 10:40 a.m.